

# **Privacy Collection Statement**

### Last Updated 21/05/2024

In accordance with the Australian Privacy Principles, the following information is provided: The organisation collecting your personal information Method Recruitment Group Pty Ltd and Method Services Pty Ltd, which can be contacted by telephone on 03 9015 4838, by email at info@methodrecruitment.com.au, or in writing to Level 11, Queen St, Melbourne Victoria 3000.

### 1 Access

You may request access to your personal information that we have collected through recruitment.

## 2 Purpose

The primary purpose for the collection of your personal information is to consider you for employment with Method Recruitment Group Pty Ltd, both now and at any time in the future. This information will be collected via electronic correspondence and is stored electronically on our secure network.

### 3 Disclosure

Your personal information is usually disclosed to the following organisations as part of our recruitment process:

Method Recruitment Group Pty Ltd clients

Method Services Pty Ltd clients

### 4 Condition

The main consequence of personal information not being provided is that we may not be able to consider you for employment with Method Recruitment Group Pty Ltd.

## **5 Complaints**

In the case of a formal complaint about the use and/or handling of your information, Method Recruitment Group Pty Ltd will conduct a formal investigation and attempt to resolve the complaint. For more information, you may also contact the Office of the Australian Information Commissioner on 1300 363 992.